

Gemco Medical Drop Ship Program

GEMCO Medical will ship directly to YOUR customer, on your behalf. Your customer can receive a packing list with their order (provided by you) showing your company name and a list of products shipped. The packing slip will not contain pricing or any reference to GEMCO Medical.

You may send your orders by e-mail, fax or via our web site. Orders will be processed and shipped on the same business day if UPS orders are received by 3:00 p.m. ET, and 2:00 p.m. ET for USPS orders. We will verify that we have received all of your orders via a confirmation fax or e-mail to your company. Orders may be delayed if there are credit issues and/or any other extenuating circumstances (i.e. pharmacy orders are an exception, please ask for details).

When sending multiple orders by fax, we ask that you send a cover sheet listing the names of your customers that are included in that day's shipments in order to confirm and match the correct customer with their order. All orders will be shipped USPS or UPS ground, and tracking numbers for all drop-shipments will be e-mailed to you the next business day.

Any shipping errors caused by GEMCO Medical, will be reshipped at our expense.

Shipping Charges include:

- The shipping charge for UPS -\$7.50/USPS-6.05 (ground and priority mail respectively). This applies to orders that weigh less than 2 lbs. There will be a \$1.00 charge for every pound over 2 lbs. (up to 5 lbs). There is an additional \$2.50 delivery area surcharge for packages shipping to rural zip codes (UPS only). Any other published ancillary charges or price increases (UPS or USPS) will be applied, ie signature required, upgraded shipping, fuel surcharges, etc. Real time tracking is also available, however USPS tracking is not real time, and not as detailed as UPS. Orders shipping UPS are fully insured, and GEMCO will file any claims with UPS on your behalf. Orders shipping USPS, GEMCO Medical WILL NOT ASSUME RESPONSIBILITY for lost or damaged packages. You will assume the above responsibility.
- The \$7.50/\$6.05 covers the following basics:
 - Picking, packing, and shipping the order
 - Tracking #'s (reports or emails)
 - Packing slip provided by customer
- Stuffers (i.e. return envelopes, marketing materials, patient start-up packets, etc.) also carry an extra charge. This charge ranges from \$.25 to \$1.00, depending on the stuffer. Some packing slips might be subject to an extra charge as well, depending on the materials.
- Any special handling instructions (i.e. putting packing slip outside box, handling and tracking products that Gemco Medical does not sell, etc.) will be subject to an extra handling charge. Prices will vary depending on the request.
- Any other "out of the ordinary" requests can most likely be accommodated, but will probably carry an extra charge.
- Please contact your sales representative for more details.